

evidence sheet for requirement 8a

QiB No: Q_____

“staff receive support and supervision sessions and annual appraisals”

please circle the indicators for which you have included evidence:

NB: As a minimum you **must** include **at least one item of evidence** to demonstrate that you meet **each S&CP indicator** in order to achieve the QiB Award. If you want to be assessed for QiB Excellence, you must **also** include evidence for each GP indicator.

† The lists of “possible evidence” simply give you suggestions of the type of evidence that might be suitable.

indicator i)	Safe & Competent Practice	essential	<input checked="" type="radio"/> yes/ <input type="radio"/> no*	*circle as appropriate
indicator ii)	Safe & Competent Practice	essential	<input checked="" type="radio"/> yes/ <input type="radio"/> no*	
indicator iii)	Safe & Competent Practice	essential	<input checked="" type="radio"/> yes/ <input type="radio"/> no*	

what evidence have you included in your evidence folder for this requirement?

NB: Wherever appropriate, you must submit **“LIVE” evidence** - ie copies of forms which have actually been used and filled in, with any confidential information obscured. Please make sure the date the form was used is visible and that it is within any timescale specified in the indicators.

indicator number	the name of the document you have included in your folder	evidence number	date “live” form filled in / document last reviewed

evidence sheet for requirement 8b

QIB No: Q_____

“befriending staff receive the training they require to enable them to carry out their role”

please circle the indicators for which you have included evidence:

NB: As a minimum you **must** include **at least one item of evidence** to demonstrate that you meet **each S&CP indicator** in order to achieve the QIB Award. If you want to be assessed for QIB Excellence, you must **also** include evidence for each GP indicator.

† The lists of “possible evidence” simply give you suggestions of the type of evidence that might be suitable.

indicator i)	Safe & Competent Practice	essential	<input checked="" type="radio"/> yes / <input type="radio"/> no*	* please select yes / no
indicator ii)	Safe & Competent Practice	essential	<input checked="" type="radio"/> yes / <input type="radio"/> no*	
indicator iii)	Safe & Competent Practice	essential	<input checked="" type="radio"/> yes / <input type="radio"/> no*	
indicator iv)	Safe & Competent Practice	essential	<input checked="" type="radio"/> yes / <input type="radio"/> no*	
indicator v)	Good Practice	optional	<input type="radio"/> yes / <input type="radio"/> no*	

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evidence sheet for requirement 8c

QiB No: Q_____

“staff have the opportunity to network with other people working in their field”

please circle the indicators for which you have included evidence:

NB: As a minimum you **must** include **at least one item of evidence** to demonstrate that you meet **each S&CP indicator** in order to achieve the QiB Award. If you want to be assessed for QiB Excellence, you must **also** include evidence for each GP indicator.

† The lists of “possible evidence” simply give you suggestions of the type of evidence that might be suitable.

indicator i)	Good Practice	optional	*	* please select yes / no
indicator ii)	Good Practice	optional	*	

what evidence have you included in your evidence folder for this requirement?

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indicator number	the name of the document you have included in your folder	evidence number	date “live” form filled in / document last reviewed

evidence sheet for requirement 8d

QiB No: Q_____

“projects operate within the staff:befriender ratios recommended in the BNS Befriending Code of Practice”

please circle the indicators for which you have included evidence:

NB: As a minimum you **must** include **at least one item of evidence** to demonstrate that you meet **each S&CP indicator** in order to achieve the QiB Award. If you want to be assessed for QiB Excellence, you must **also** include evidence for each GP indicator.

† The lists of “possible evidence” simply give you suggestions of the type of evidence that might be suitable.

indicator i)	Safe & Competent Practice	essential	<input checked="" type="radio"/> yes / <input type="radio"/> no*	* please select yes / no
indicator ii)	Good Practice	optional	<input type="radio"/> yes / <input type="radio"/> no*	*
indicator iii)	Good Practice	optional	<input type="radio"/> yes / <input type="radio"/> no*	*

what evidence have you included in your evidence folder for this requirement?

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indicator number	the name of the document you have included in your folder	evidence number	date “live” form filled in / document last reviewed

